

Silverdale Capital Pte. Ltd.

FUND MANAGER: SILVERDALE BOND FUND

Legal & Compliance Manager

Silverdale Capital Pte Ltd is a Monetary Authority of Singapore (MAS) licensed fund management company. Silverdale Funds are among the top performing funds in the world. We manage several funds, inter alia: Silverdale Bond Fund, Silverdale Fixed Income Fund, and Silverdale Fixed Maturity Funds.

We are looking for a bright Legal and Compliance Manager with strong organisation and leadership skills.

Job Responsibility

The ideal candidate would be a Law Graduate with at least 5 years of experience in financial services legal, compliance & risk management function.

Preference would be given to work experience in a fund, those with regulatory audit experience and those with exposure to regulatory framework of other jurisdictions such as Cayman Islands and US.

Weightage would be given to those with track record of drafting and negotiating financial agreements and/or with exposure to risk management.

Candidates with less than 3 years of work experience and those without a law degree may kindly refrain from applying.

Key Responsibilities

Legal

- Drafting changes in the fund offerings and allied documents
- Drafting and vetting agreements with distributors, referral agents and service providers.
- Vetting of ISDA, Custody Agreements, etc.

Investment support

- Updating and monitoring Silverdale's Risk Management Program
- Analysing legal and risk implications of various investment products/securities.

Regulatory and Compliance

- Updating and implementing internal compliance protocol
- Identifying and responding to ongoing regulatory changes and adapting various policies and procedures
- Assisting in preparing for and responding to inquiries from regulatory authorities, and potential (institutional) investors
- Regulatory filings
- Liaising with the regulatory bodies, fund administrator, banks and other service providers

- Providing compliance support for allied activities such as external communication, fund marketing & distribution, publicity, etc.
- Perform other administrative functions, such as secretarial filing functions, submitting adhoc reports, creating and administration of SPVs, opening bank accounts, negotiating prime brokerage, custody and other agreements, etc.
- Coordinating with other teams for due diligence, surveys, data collation for filings, etc.

Competencies:

The candidate must demonstrate:

- A solutions driven approach, with exemplary initiative taking and problem solving skills
- Ability to drive and manage professional relationships
- Ability to prioritise and deliver results well before deadlines
- Driven to pro-actively work towards establishing systems and an unflinching zeal to grow
- Excellent written and verbal communication skills
- Outstanding organizational skills and ability to manage multiple tasks concurrently

Job Segments: Compliance, Law, Banking, Bank, Anti-Money Laundering Officer, Legal, Finance, Risk Management, Hedge Fund.

Only short listed candidate will be notified.

Action Point

Please rush your CV with details of your work experience to careers@silverdalegroup.com

Only shortlisted candidates will be invited for an interview.